



Little Stanney & District Parish Council.
Parishes of Croughton, Little Stanney, Stoak and Wervin
Minutes of the meeting of the Parish Council held on
Tuesday 23rd July, at 7pm in Little Stanney Village Hall

MINUTES MEETING 3

Present: Councillors Astbury (Chair), L Carter, P Carter, Hartshorn, Parry and Pemberton.
A Kunaj (Clerk) and N Flanagan (PCSO).

32. APOLOGIES FOR ABSENCE

Resolved to approve apologies for absence from Cllr Mountford (Personal).

33. PUBLIC SPEAKING TIME: None.

34. DECLARATIONS OF INTEREST: None.

35. MINUTES OF THE MEETING

Resolved to approve the minutes of the meeting held on 10TH June 2024 as a true and correct record. The Chair signed the minutes.

36. POLICE REPORT

a. Members received PCSO Flannigan's report.

b. There were no updates for the armcote barrier for Wervin Rd, the PCSO will write to, and pursue this with the two local CWaC Cllrs.

A council letter as evidence of speeding issues, would be sent to our PCSO, to enable him to enquire if the completion of Form 34 to make Whitby Rd and enforceable road. This would allow the use of speed guns not just 'SID'.

b. The Police Surgeries are to be held in a fully equipped Police van. The next being in November. Posters are to be displayed in Parish notice boards. Venue not required.

PCSO Flannigan left the meeting.

37. CLERK'S REPORT

External Audit: No response so far.

VAT: The Council's VAT number is not known; the Clerk has written to HMRC.

The amount of VAT that can be claimed, is less than advised £1426.56 as a duplicate entry had been made during the 2022-24 entries.

Storage for Parish Documents: This is not yet available.

38. ASSETS AND INSURANCE

a. The photos of all of the Council's assets have been taken.

b. Members considered the condition of assets; in particular Wervin and Croughton bus shelters and agreed that the bus companies be contacted to discuss timetables, usage and confirm ownership.

c. Members noted the insurance provider's requirements in order to be fully insured, including public liability insurance and further actions.

Resolved that all of the Parish assets had been assessed and were deemed to be in a good state of repair. No further actions were required.

d. Resolved to approve the insurance schedule and premium of £396.77.

39. PLANNING

1.Applications received were noted with no comments received: -

Application No	Details	Comment by
24/01322/73	Ince Recovery Park, Marsh Lane Ince. Removal of condition 17 (requirement to implement 1 st phase rail infrastructure prior to occupation of plots within Protos P2) and variations of conditions on planning permission APP/Z0645/A/07/205909 S73 incl layout	27/06/24 No comments
Chair's initial and date		

24/1601/FUL	24-25 Coliseum Way E. Port CH65 9HD. Section of gazing to side removed with new glazed door installed & new double door to rear	04/07/24 No comments
24/01685/106	Plot 8 Protos ERF, Grinsome Road, E. Port. S106A App assoc. with Proto ERF unilateral undertaking (ref 18/01543/373) signed 24.04.19, to remove clause 5 associated to the delivery of the rail facility.	10/07/24 No comment
24/01322/S73	Ince Recovery Park, Marsh Lane Ince. Removal of condition 17 (to implement first phase of rail infrastructure prior to occupation) 14/02277/S73 layout alterations APP/Z0645/A/07/205909. Revised planning statement	10/07/24 No comments
24/01659/TEL	Land to the East of Picton Lane, Picton Lane Wervin. Installation of 25m lattice mast including 1 headframe, 2 dishes, 6 operator cabinets, 1 multiuser electrical cabinet & anc dev	10/07/24 No comments

2. Decisions made by CWaC were noted.

Application no	Detail	Decision
24/00620/FUL	3&4 The Oaks, Stanney Mill Lane CH2 4HY Alteration to the building to include replacement of windows, removal of shutters, external bin & plant enclosures; EV charging points and new accessible parking bays.	Approved
24/00813/FUL	96 Cheshire Oaks Outlet Vill. CH65 9LA Alterations to shop front window & replacement external signage, associated with shop fit-out of existing vacant shop unit	Approved

3. Applications awaiting decisions, (more than 12 months old) which are being investigated; 23/03986/DIS Top Farm, Croughton Rd CH2 4DA (item 8, 3 min 26.03.24) and 21/01523/HED and 21/01530/FUL Lime Tree Farm CH2 4HT, no update was noted.

40. FINANCE

a. Income: The income received of £217.21 P English was noted.

b. Resolved to retrospectively approve and approve payments due listed below: -

Date	Item type	Description	Amount
28.05.24	Total of payments approved at 28.05.24 meeting		£1,761.25
Payments made under delegated authority £858.59			
05.06.24	Bill Payment	Village Hall hire May	25.00
05.06.24	Bill Payment	Hadfield Photography-Website hosting/domain/IT supp 01.07.24	249.50
25.06.24	Standing Order	Barnes Cooper Payroll June	10.00
25.06.24	Bill Payments	Clerk's Salary & Expenses June	448.49
		HMRC PAYE - June	107.60
30.06.24	Direct Payment	Bank Chg. - Quarterly - June	18.00
Total of payments made			£2,619.84
Bill Payment		Belowzero IT support	125.00
Bill Payment		Zurich Insurance	396.77
Bill Payment		Northwich Town Council (2023-24)	90.00
Bill Payment		MPS - Play area inspection	TBC
Bill Payment		HMRC PAYE Month 4 July	73.20
Bill Payment		Clerk Salary M4 July & reimbursement	315.48
Chair's initial and date _____			

Total	£1,000.45 + MPS play area
--------------	-------------------------------------

- c. Resolved to approve the Bank reconciliation to 11/07/24 as shown on bank statement £14,784.74.

Balance at 25/04/24	17,187.37
Income	217.21
Expenditure	2,619.84
Balance	£14,784.74

41. EXTERNAL AUDIT

Members noted that the external audit requested information has been emailed.

42. PROTOS REPORT

Members received an oral report and were advised of the funding that had been awarded for local projects. Funding for local litter signage is to be requested at the next Protos meeting.

43. HIGHWAYS UPDATE

a. Members noted that a map in order to identify the specific areas in order for CWaC to provide a quote for Council to consider as an additional cleaning service was still awaited. The Grass Cutting schedule was advised by CWaC. The remaining grass cutting would take place on; 05/08; 26/08,09/09, 07/10 and 21/10 weather permitting.

b. The Clerk was requested to contact McCather Glen and see if they could provide signage for the local area in order to try and combat litter issues.

44. NATURE PARK AND PLAYING FIELD

a. Members considered and approved the ROSPA inspection risk assessment and to pay the invoices for the 2022-23 & 2023-24 inspections (requested but not yet received).

b. Members specifically considered risk assessments 6 and above (Low risks).

- i. Access Gate – closes too fast (should be between 4-8 seconds).
- ii. Swing (mixed) Grass Mats – currently meet requirement.

c. Resolved to take no further actions regarding risk identified, at the play area.

45. ITEMS FOR INFORMATION/AGENDA ITEMS FOR NEXT MEETING: None.

46. DATE AND TIME OF NEXT MEETING

Members noted that the next meeting is scheduled for Tuesday 24th September at 7pm, in Little Stanney Village Hall.

Meeting closed at 20:10.

Chairman's Signature _____ Date _____