



Little Stanney & District Parish Council
Parishes of Croughton, Little Stanney, Stoak & Wervin
Minutes of the Meeting of the Parish Council held on Tuesday
24th September 2024 at 7pm in Little Stanney Village Hall.

MINUTES MEETING 4

Prior to the meeting at 6pm, a pre-meeting with McArther Glen representatives, was held. A separate record of the meeting is held.

Present: Councillors Astbury (Chair), Hartshorn, Mountford (from item 56) Parry, Pemberton and Thomas. A Kunaj (Clerk) and one resident.

PART 1

47 APOLOGIES FOR ABSENCE: PCSO Flannigan had sent apologies. Cllrs none. The absences of Cllrs L Carter and P Cater were noted.

48 PUBLIC SPEAKING TIME: A resident who was interested filling one of the Parish Cllr vacancies, attended to observe the meeting proceedings.

49 DECLARATIONS OF INTEREST: Cllr Astbury declared a pecuniary interest in planning item 24/02086/FUL (item 54.1).

50 MINUTES OF THE MEETING: Resolved to approve the minutes of the meeting held on 23rd July 2024 as a true and correct record. The Chair signed the minutes.

51 POLICE REPORT (Not in attendance, matters below a-b were deferred).
a. To receive PCSO Flannigan's report.
b. To note update for the armcote barrier for Wervin Rd (see also item 53.b below).
c. The next surgery will be held in November, this has been advertised, was noted. Members noted that the Local MP had been contacted by a local resident regarding the armcote barrier. It was also noted that the SID had been in operation in Wervin Rd.

52 CLERK'S REPORT

VAT: No update.

Asbestos: Members advised that the Parish's assets did contain asbestos.

A meeting facilitated by CWAC highways team had been attended by the Clerk and the PCSO, most of the discussions were about the encroachment of overgrown trees and what could be done to overcome these situations. Information will be circulated.

53 HIGHWAYS UPDATE

- The map in order to identify the specific areas, and in turn in order for CWaC to provide a quote for Council to consider as an additional cleaning service was now available. Cllrs marked the map which will be sent off to include a copy for Localities.
- The response from CWAC Highways dept: "Thank you for your enquiry regarding the damaged safety barrier on Picton Lane, I can only apologise for the length of time it has taken for this to be repaired. I can confirm our contractor has provided us with a quote for the repair and we're just in the process of arranging for the work to be undertaken. The work will therefore be undertaken in the very near future. We have the details from the police of the third party who caused the damage and costs will be recharged to them" was noted.
- To consider any other issues, not included in our PCSO's report, none.

54 PLANNING

1.Applications received for comment. Members noted that the deadlines had passed.

Application No	Details	Comment by
24/02086/FUL	Lawnswood Strawberry Way East, Chester CH1 6PG. Single storey extension to rear.	20/08/24 No comment
24/02283/FUL	24/25 Coliseum Way Ellesmere Port CH65 9HD. Installation of external plant to rear elevation and kitchen discharge duct	20/09/24 No comment.
Date and initial		

2. Decisions made by CWaC were noted.

Application no	Detail	Decision
24/01659/TEL	Installation of 25m lattice mast on land to east of Picton Lane, Wervin	Prior approval required and refused
All other applications as listed on the agenda of meeting 3 are still undecided		

3. Applications awaiting decisions, (more than 12 months old) which are being investigated; 23/03986/DIS Top Farm, Croughton Rd CH2 4DA (item 8,3 min 26.03.24) and 21/01523/HED and 21/01530/FUL Lime Tree Farm CH2 4HT, no update. Email sent to planning 22/8/24.

4. To note appeal and outcome: Town and Country Planning Act 1990. Appeal by Mr Ryan Parry, Site Address: The Paddock, Wervin Road, Wervin, Chester, CH2 4BP. Appeal Ref: APP/AO665/D/24/3344347. The appeal is dismissed.

Members noted planning application (on the boarder of the Parish area) 24-02060-4 Fox-Culvert Lane, Mickle Trafford, lacked infrastructure and was on greenbelt land.

55 A. LOCAL PLAN NATIONAL PLANNING POLICY framework (NPPF) - Parish and Town Council Information Events Report – Sept 2024. A report and the consultation (ending on 24th September 2024) was circulated to all members. It advises that the current NPPF consultation clarifies that the government now intends to implement the new plan-making system, as set out in the Levelling-up and Regeneration Act, from summer or autumn 2025, rather than November 2024 as previously indicated.

B. MERSEY TIDAL POWER PROJECT EIA SCOPING NOTIFICATION & CONSULTATION (deadline 16th October 2024). The information was circulation to all Cllrs. Members Resolved that were in favour of the project. Their responses to merseytidal@planninginspectorate.gov.uk will be sent by the Clerk.

Cllr Mountfield arrived.

56 FINANCE

a. Income: The nil income was noted.

b. Resolved to retrospectively approve and approve payments due

Date	Item type	Description	Amount
24.07.24	Total of payments approved at 24.07.24 meeting		£1,000.45
Payments made under delegated authority £412.50			
27.08.24	Standing Order	Barnes Cooper Payroll August	10.00
25.07.24	Standing Order	Barnes Cooper Payroll July	10.00
28.08.24	Bill Payments	Clerk's Salary M5 August	313.65
		HMRC PAYE – M5 August	78.40
Total of payments made			£1,412.50
Payments to be approved			
Bill Payment		Village Hall Hire June	20.00
Bill Payment		Village Hall Hire July	25.00
Bill Payment		MPS play area inspections	57.00
Bill Payment		2023 & 2024	57.00
Bill Payment		HMRC PAYE Month 6 September	59.60
Bill Payment		Clerk Salary & Expenses M6 Sept	238.01 & 34.40
Direct Debit		ICO (Information Commissioner)	35.00
Standing Order		Barnes Cooper Payroll Sept M6	10.00
Total			£536.01
Direct Payment to Unity Bank re Service Chq (final Q)			18.00

c. Resolved to approve the Bank reconciliation to 28/08/24 as shown on bank statement £13,372.24 The Chair initialled the balancing figure on the statement.

Date and initial

Balance at 25/04/24	14,784.74
Income	0.00
Expenditure	1,412.50
Balance	£13,372.24

- d. Banking: Members noted that Unity Bank have advised that their charges will be £6 taken on a monthly basis, rather than taking a charge of £18 on a quarterly basis.

57. EXTERNAL AUDIT

The response was noted from External Auditor regarding LS&DPC submission. "By notifying us that Little Stanney and District Parish Council has claimed exemption there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, will be issued by us for this reporting year. Unless we receive any correspondence from local electors during the period for the exercise for public rights that requires us to contact you, you will not hear from us again this year, except to chase any outstanding fees."

58 RISK ASSESSMENT: Resolved to approve the Parish's risk assessment.

59 ASSETS AND INSURANCE

- A Members noted that CWaC had confirmed Parish Council ownership of the Stoak [0610CH1179], Wervin [0610CH1180] and Croughton [0610CH1182] bus shelters.
- B Members noted that CWaC had confirmed that should the shelters be removed then a pole could be installed. The shelters are serviced by Stagecoach 26 service and it's unlikely that there are many passengers, however, confirmation from the bus company and schools transport would have to be sought should council wish to remove them.

60 COUNCILLOR REPRESENTATIVES

North West Industrial Cluster Decarbonisation Community focus groups: Approved for Cllr Pemberton to act as the Parish representative and report back on the North West Industrial Cluster Decarbonisation Community focus groups meetings and for him to hear and report back to Members, the views on North West Industrial Cluster Decarbonisation, stated at their meetings.

61 PROTOS REPORT: An oral report was provided by Cllr Parry; no further updates were reported.

62 CAMPAIGN TO INCREASE SAFETY OF E-BIKES AND E-SCOOTERS AND THE LITHIUM-ION BATTERIES THAT POWER THEM.

Resolved to support Ron Bailey's campaign to improve the safety of lithium batteries (used in e-bike and e-scooters) and their disposal.

63 WEBSITE

- a. It was noted that the Parish website has been assessed as around 77% WCAG 2.2 compliant and from October onwards, all UK Government services would be monitored. 80% and above was regarded as acceptable; if identified, time would be given to make improvements to the standards held.
- b. The Clerk provided an oral report on the information found and indicative costs.
- c. Resolved that they did not wish to take action at this time.
- d. Resolved not to provide delegated authority or budget in order to take action.

64 ITEMS FOR INFORMATION/AGENDA ITEMS FOR NEXT MEETING: Hedge trimmings had been left on the highway by a resident, this will be reported.

65 DATE AND TIME OF NEXT MEETING: The next meeting is scheduled for Tuesday 26th November at 7pm, in Little Stanney Village Hall.

Meeting closed at 19:55

Chairman's signature_____ **Date**_____