



Little Stanney & District Parish Council
Parishes of Croughton, Little Stanney, Stoak and Wervin
Minutes of the Meeting of the Parish Council being held
on Tuesday, 26th November 2024 at 7pm in Little
Stanney Village Hall

MINUTES OF MEETING 5

Present: Councillors Astbury (Chair), L Carter, P Carter, Hartshorn, Mountford (from item 68), Pemberton and Thomas. A Kunaj (Clerk), Neil Flannigan (PCSO) and one resident.

PART 1

66 APOLOGIES FOR ABSENCE

Resolved to approve apologies for absence of Cllr Parry (personal).

67 CO-OPTION: No application received for co-option to the Parish Council.

68 PUBLIC SPEAKING TIME

A resident representing Mill House in Stanney expressed their concerns regarding lorries that block and leave their trailers at the entrance of the gates of the housing trust building, causing a potential for a fire hazard. As no yellow lines exist in this area it is difficult to stop them. Our PCSO agreed to hold a site meeting with them to see what can be done.

Cllr Mountford arrived. The resident left the meeting.

69 DECLARATIONS OF INTEREST: None.

70 MINUTES OF THE MEETING: Resolved to approve the minutes of the meeting held on 26th September 2024 as a true and correct record. The Chair signed the minutes.

71 POLICE REPORT

a. PCSO Flannigan's oral report was received. His poster would be displayed on the local notice boards. The SID would be used at a different location and Neil encouraged Cllrs to help him identify areas of concern (Wervin Rd, speeding; poor driving skills by motorists at Strawberry Road; the crash barrier still not repaired and the rubbish entering Wervin Road via the motorway slip road). Rake Lane flooding was reported by CWAC to Neil as already reported by multiply people, so he didn't need to make a report to them, as this would be a duplication.

b. It was noted that Police surgery held in November, prior to the meeting, did not have any visitors, although little turn out had been expected.

Neil (PCSO) left the meeting.

72 CLERK'S REPORT

The Clerk's oral report was received: VAT number and claim had now been made.

73 HIGHWAYS UPDATE

- a. Members noted that the annotated maps in order to identify the specific areas in order for CWaC to provide an additional cleaning service and quote was sent. It had also been sent to a representative of the Cheshire Oaks Business Partnership.
- b. Rake Lane: The flooding had been reported but no update was available.
- c. Picton Road, Bunbury Arms: Traffic management plan, ongoing.
- d. Other issues, that had already not been included in our PCSO's report: None.

Chairman's initial and date_____

74 PLANNING

1. Applications received for comment:

Application No	Details	Comment by
24/03184/TEL	Land at Picton Lane Chester. Installation of 20m lattice mast, headframe, 12 RRUs, 6 Operator cabinets, 2.1 high fencing, barbed wire and access gates.	Resolved to express concern regarding the exact location. As it was near to residential properties.28/09/24
24/02711/FUL	United Utilities Waste Water Treatment Works, Little Stanney CH2 4HZ	11/11/24 No comment
24/02845/FUL	Hill Farm House, Shotwick-frodsham Rd, Little Stanney CH2 4HZ	31/10/24 No comment

2. Decisions made by CWaC – Noted.

Application no	Detail	Decision
24/02337/ADV	The Oaks Stanney Mill Lane. Facia and illuminated signs.	Approved

3. Applications awaiting decisions, (more than 12 months old) which have been chased; 23/03986/DIS Top Farm, Croughton Rd CH2 4DA (item 8,3 min 26.03.24) & and 21/01523/HED and 21/01530/FUL Lime Tree Farm CH2 4HT, no update. Email was sent to CWAC planning department and to the local ward Cllr. No updates.

75 FINANCE

a. Income: To note income: Nil.

b. Resolved to retrospectively approve payments and approve payments due

Date	Item type	Description	Amount
24.07.24	Total of payments approved at 24.09.24 meeting		£554.01
Payments made under delegated authority £424.69			
SO	Barnes Cooper	Payroll	10.00
Bank Tfr	Clerk	Salary M7 Oct & Reimbursement	336.09
Bank Tfr	HMRC	M7 October	73.20
DD	Unity Bank	Service Chg	5.40
Total of payments made			£978.70
Resolved that the following payments be approved			
Bank Transfer & SO		Little Stanney V Hall Sept meeting	55.00
		Hasp & Staple for Cabinet in Hall	
		Northwich TC, Play-area Inspection	90.00
		Unity Bank Service chg 30.11.24	6.00
		SUB TOTAL	£151.00
		Clerk's Salary M8, Reimbursement, HMRC & Payroll (Barnes Cooper £20 Nov & Dec)	539.71 (sub £760.71)
Total			£1739.41

c. Resolved to approve the Bank reconciliation to 31/10/24 as shown on bank statement £12,393.54. The Chair initialled the balancing figures.

Balance at 25/0/24	13,372.24
Income	0.00
Expenditure	978.70
Balance	£12,393.54

Chairman's initial and date _____

76 BUDGET

Members considered the draft budget and agreed that the projected figures appeared to be accurate; projected £13,769 against £11,636 budget. The following was noted: The VAT claim had been projected as £1,118 but the clerk found additional amounts making this £1,426 for 2023-24. Not accounted for: IT and website training was imminent at an approximate cost of £500. Play area equipment, although not urgent, the timbers on the multiplay would need replacement.

77 STOAK PLAY AREA

- a. Fences adjacent to houses; photos are to be sent to the housing trust, Sanctuary Housing, via the clerk, sent to by Cllrs when received.
- b. The play area inspection report from Northwich Town Council, as mention in item 76 was considered. No further action at this time
- c. The need for regular play area inspections was considered. A poster is to be displayed in the Stoak notice board to advise residents of the Parish contact details, should any issues of concern arise.

78 COUNCILLOR REPRESENTATIVES (Cllr Pemberton).

- a. *North West Industrial Cluster Decarbonisation Community focus groups:* The focus group had held their initial meeting. Matters were ongoing, a report was due.
- b. *McArthur Glen, Cheshire Oaks Business Forum:* Members received the report from the group meeting. McDonalds will be doing a litter pick and raise litter concerns. Savills are looking into signage; the litter area maps have been sent to them.

79 PROTOS REPORT

- a. Report and any updates were not available.
- b. Members considered the availability and eligibility of making grant application/s.

Resolved to make application for a grant to Protos for two replacement notice boards

Other grants would be considered in time for signage (Cllr Pemberton to assist) and the multi play replacement in the play area.

80 RESOLUTION TO EXCLUDE THE PUBLIC

Resolved that, under section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined by Paragraph 1 of Part I of Schedule 12A (as amended) to that Act. The Public Interest Test has been applied and favours exclusion.

Part 2 – Matters considered in the absence of the public

81 NOTICE BOARDS

- a. A report of costs for replacement notice boards and their installations, using the same contractor as previously used for the last two notice boards, in order to have a corporate identity. Three quotes were considered. Resolved to approve quote to provide the notice boards, deliver and install them at a net cost of £2,110, from The Church Notice Board Company. These will be submitted with the grant application.

82 STOAK NATURE PARK

Resolved to approve delegated authority to the Clerk for the cutting of the hedges at the park and suitable contractor, with public liability insurance, at a maximum amount of £200.

Chairman's initial and date_____

83 CLERK'S CONTRACT OF EMPLOYMENT

Resolved to approve the Clerk's contract of employment, noting this included back pay due to the pay rise being effective from 1st April 2024.

The contract would state two dates; one being the start of employment under an oral contract and the other with effect of being officially approved with documentation at this meeting, and dated 28th November 2024.

84 ITEMS FOR INFORMATION/AGENDA ITEMS FOR NEXT MEETING: Precept.

Cllr Pemberton would not be available to attend and gave his apologies.

85 DATE AND TIME OF NEXT MEETING

The next meeting was being scheduled for Tuesday 21st January 2025 at 7pm, in Little Stanney Village Hall.

Meeting closed at 20:25